RESOLUTION NO. 2017-23

A RESOLUTION RELATING TO THE 2017 ACTION PLAN, THE USE OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), HOME INVESTMENT PARTNERSHIP PROGRAM (HOME) AND BELLINGHAM 2012 HOUSING LEVY FUNDS, THE ALLOCATION OF FUNDS TO SUPPORT SELECTED CITY HOUSING AND HUMAN SERVICES AGENCIES AND DIRECTING THE MAYOR TO SUBMIT THE 2017 ACTION PLAN TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT.

WHEREAS, the City of Bellingham receives annual block grants from the U.S. Department of Housing and Urban Development (HUD) for community development and affordable housing needs;

WHEREAS, every five years, as a condition of receiving this federal financial assistance, HUD requires the City to prepare a "Consolidated Plan" following HUD's required elements and template;

WHEREAS, the City Council authorized the Mayor to submit the 2013-2017 Consolidated Plan to HUD on November 5, 2012 (Resolution No. 2012-30);

WHEREAS, each year, as a condition of receiving HUD financial assistance, the City must prepare an annual Action Plan to submit to HUD;

WHEREAS, the City's housing and community development program includes additional funding dedicated to low-income housing approved by voters, known as the "2012 Housing Levy" or "Home Fund";

WHEREAS, the City also contributes other City general funds for services and activities that benefit low-income persons;

WHEREAS, after holding a public hearing on March 9, 2017, with comments considered from a comment period open through April 13, 2017, the Community Development Advisory Board has recommended that the Mayor and City Council adopt the 2017 Action Plan; and

WHEREAS, the City Council finds that the best interests of the citizens of Bellingham will be served by submitting the 2017 Action Plan to HUD that will guide the use of federal grant funds.

City of Bellingham
CITY ATTORNEY
210 Lottie Street
Bellingham, Washington 98225
Telephone (360) 778-8279
TTY (360) 778-8382

2017 Action Plan Resolution
NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF BELLINGHAM:

THAT the Mayor is authorized to submit the 2017 Action Plan to the U.S. Department of Housing and Urban Development (HUD) and to commit the City of Bellingham to all certifications and assurances contained therein; and

BE IT FURTHER RESOLVED that the 2017 Action Plan component of the Consolidated Plan shall be substantially consistent with the funding distribution shown in Exhibit A, 2017 Action Plan Budget Summary, attached hereto and by this reference incorporated herein; and

BE IT FURTHER RESOLVED that the Mayor is authorized to contract with agencies to carry out the activities to low income citizens of Bellingham as set forth in the 2017 Action Plan; and

BE IT FURTHER RESOLVED that the 2017 Rental Assistance and Services allocation shall be substantially consistent with the funding distribution shown in Exhibit B, attached hereto and by this reference incorporated herein; and

BE IT FURTHER RESOLVED that upon acceptance of this plan and budget by HUD, the Mayor is hereby designated as the representative of the City who is authorized to enter into a grant agreement for financial assistance from HUD; and

BE IT FINALLY RESOLVED that the Mayor is authorized to perform all duties and execute all documents and do all other things required to be done in order to obtain payment of the grant authorized herein.
PASSED by the COUNCIL this 8th day of May 2017:

[Signature]
Council President

APPROVED by me this 15th day of May 2017:

[Signature]
Mayor

Attest: [Signature]
Finance Director

Approved as to Form:

[Signature]
Office of City Attorney
## EXHIBIT A
### 2017 ACTION PLAN SUMMARY

<table>
<thead>
<tr>
<th>RESOURCES ANTICIPATED</th>
<th>CDBG</th>
<th>HOME</th>
<th>CITY GF</th>
<th>HOUSING LEVY</th>
<th>TOTAL</th>
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<tbody>
<tr>
<td>2017 Grant/Allocation</td>
<td>$735,656</td>
<td>$414,825</td>
<td>$439,925</td>
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<td>$1,590,405</td>
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<tr>
<td>Program Income (Loan Paybacks)</td>
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<td>$260,000</td>
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<td>$ -</td>
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<tr>
<td>EXISTING COMMITMENTS (AWARDS)</td>
<td>$339,665</td>
<td>$634,175</td>
<td>$45,835</td>
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<td>$2,864,666</td>
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### 2012 HOUSING LEVY:
- Levy Production & Preservation: $ -
- Levy RAS: $ -
- Levy Homebuyer: $ -
- Levy A & G Fund: $ -
- Levy Admin: $ -

**TOTAL:** $3,415,321

### 2017-18 ACTIVITIES

#### Production Program
- **2015-16 Commitments**
  - Mercy Housing NW - Eleanor Apts: $221,922
  - 2016 OHS Mt. Baker Apartments: $126,250
  - Lydia Place Bushwood: $30,000
  - Lydia Place Bell Tower: $15,000
  - Predevelopment Assistance: $120,000
  - Opportunity Council/NWYS - 22 North: $436,775
- **2017 Allocations:**
  - OppCo/NWYS - 22 North: $238,870
- **CHDO Set Aside (min. 15% of HOME Grant):** OppCo/NWYS - 22 North: $62,224

#### Preservation Program
- **2015-16 Commitments**
  - 2016 City Rehabilitation Program: $65,000
  - 2016 Manufactured Housing Repair: $10,000
  - 2015 EVSAS Safe Shelter: $4,000
  - 2016 EVSAS Brickwood Shelter Rehabilitation: $280,000
  - 2016 Opportunity Council 0 5 St Rehabilitation: $120,000
- **2017 Program:**
  - City Rehabilitation Program: $325,000
  - 2016 Manufactured Housing Repair: $125,000
  - 2017-18 Emergency Repair: $50,000

#### Acquisition and Opportunity Program
- Acquisition and Opportunity Fund: $539,000

#### Rental Assistance, Housing & Human Service Program
- **2015-16 Commitments**
  - 2016 FY Tenant Based Rental Assistance: $2,000
  - 2016 Project-based Housing Services: $34,250
- **2017 Program:**
  - Tenant Based Rental Assistance (OC) - new contract: $142,500
  - 2017 Homeless Service Center Admin: $43,835
  - 2017 Project Homeless Connect: $2,000
  - 2017 Homeless Outreach Team: $210,000
  - 2017 Intensive Case Management: $102,000
  - 2017-18 Emergency Shelter NOFA: $30,000
  - 2017-18 Housing Project-Based Services (see Ex. 8): $189,414
- **2017-18 Competitive NOFA Allocations:**
  - Housing Services (see Ex. 8): $111,163
  - Human & Social Services (see Ex. 8): $53,185
- **Public Facility Program**
  - 2015-16 Commitments:
    - 2016 Opportunity Council Cornwall Phase II: $5,000
    - 2015 WFCN - Roosevelt Project (BHA): $85,665
    - Public Facilities: $46,430
  - 2017 Competitive NOFA Allocations:
    - Foundation for the Challenged - OO Housing: $55,000
    - CCS - Hope House: $150,000
- **Homebuyer Program**
  - 2015-16 Commitments:
    - Housing Finance Commission: $295,400
  - 2017 Allocations:
    - Housing Finance Commission: $163,749
    - Homebuyer New Construction - Telegraph Rd Infrastructure: $315,747
- **Contingency Projects**
  - HOME - WCDFC, Rehab Program, TBRA: $0
  - CDBG - Rehab program, Public Facilities: $0
- **Administration**
  - City Expenses: $219,131
  - TBRA Administration (contract): $12,500
- **TOTAL:**
  - $1,435,321
- **BALANCE:** $0
## 2017 RENTAL ASSISTANCE AND SERVICES

**Existing Commitments:**

- **Housing Services**
- **Human and Social Services**
- **Tenant-Based Rental Services**
- **Project-based Rent and Services**
- **Emergency Shelter Services**

<table>
<thead>
<tr>
<th></th>
<th>CDBG</th>
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<th>CITY GF</th>
<th>LEVY</th>
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<td>Existing Commitments:</td>
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<td>147,835</td>
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<td>New Revenue:</td>
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<td>111,163</td>
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<td>200,000</td>
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<td>Human and Social Services</td>
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<td>Tenant-Based Rental Services</td>
<td>142,500</td>
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<td>159,000</td>
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<td>Project-based Rent and Services</td>
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<tr>
<td>Emergency Shelter Services</td>
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**Totals:** $164,348 $142,500 $485,760 $659,886 $1,452,494

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**2017 PROGRAM**

### Rental Assistance

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<tr>
<th>Program</th>
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<td>Existing Commitments:</td>
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<td>2016 FY Tenant Based Rental Assistance</td>
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<td>2017 Program:</td>
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<td>$142,500</td>
<td>$159,000</td>
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**Housing Services**

**Existing Commitments:**

- 2016-17 Homeless Service Center Admin | $41,972 $85,807 |

**2017-18 Competitive NOFA Allocations:**

- Lydia Place - Ending Family Homelessness | $48,000 |
- Lydia Place - Transitional Housing | $9,600 |
- OC - Housing Services | $25,063 |
- CCS - Anti-victimization Re-housing Program | $49,600 |
- NWYS - PAD Program | $36,000 |
- DVAS - Safe Shelter | $25,000 |
- NWYS - Transitional Living Program | $0 |
- YWCA - Lorraine Residence | $30,000 |
- Held for Emergency Shelter NOFA | $210,000 |

**Homeless Outreach Team**

<table>
<thead>
<tr>
<th>Program</th>
<th>CDBG</th>
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<th>CITY GF</th>
<th>LEVY</th>
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<td>Existing Commitments:</td>
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<tr>
<td>2013-17 Francis Place Housing Services</td>
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<td>2013-17 Greggles House Housing Services</td>
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<td>Opportunity Council/NWYS 22 North Housing Services (begins 2018)</td>
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**Human & Social Services**

**Existing Commitments:**

- Intensive Case Management | $102,000 |
- 2017 Project Homeless Connect | $2,000 |

**2017-18 Competitive NOFA Allocations:**

- Intensive Care Counseling | $20,000 |
- OC - Volunteer Chore Program | $21,350 |
- BCEL - Childcare & Early Learning Services | $29,900 |
- WCDM - Meals on Wheels Bellingham | $30,000 |
- OC - Volunteer Chore Program | $0 |
- NWYS - Teen Court | $29,600 |
- WIC - Gaining Jobs & Improving Self-Sufficiency Through Literacy | $12,490 |
- BCFSC - Target Intensive Case Management | $23,185 |
- Rebound Roots | $30,000 |
- BFH - Free Grocery Program | $26,800 |
- MNW - Farm Worker & Senior Support Services | $19,300 |
- OC - Maple Alley Inn | $22,100 |
- NWYS - Teen Court | $24,300 |
- WDRC - Parent / Teen Mediation | $15,000 |
- NWYS - Vocational Readiness Program | $25,900 |
- SHN - Residential Services for Adults Living with AIDS | $13,000 |
- LAW - Homeless Disability Benefits Project | $11,370 |

**Total Allocations:** $164,348 $142,500 $485,760 $659,886 $1,452,494

**Balance:** | | | | | |

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