

CITY OF BELLINGHAMCLASSIFICATION SPECIFICATION

CLASS TITLE: Skilled Worker I PROMOTIONAL
SC

DEPARTMENT: Public Works Operations Division - Sewer Collection

NATURE OF WORK:

This class represents experienced Sewer Division employees who perform manual and semi skilled labor of all kinds, indoors and outdoors, in all types of weather and under hazardous conditions. Operates hand and power tools and motorized mobile equipment. Usually works as part of an assigned crew but may carry on individual or special assignment. Performs all duties of the class below. Attention to safety and protection of personnel and equipment is integral to work. Reports to sewer Supervisor.

DISTINGUISHING CHARACTERISTICS:

This level represents employees fully skilled in most work tasks of the Sewer Division. Operates all necessary hand and power tools with sufficient skill to independently perform tasks. Some incumbents may receive assignments focused on one or two areas of particular skill, ability or work needs. Workers notice potential project improvements and make recommendations to senior staff. They are sensitive to the overall goals and mission of the project and take initiative to complete work in a safe, orderly, and high quality manner. They are able to share knowledge and teach necessary skills to co-workers and may be called upon to organize the work of a particular assignment or project involving others. Requires four years as a Utility Worker with the Sewer Division.

EXAMPLES OF WORK:

1. Installs, replaces and repairs pipes.
2. May independently respond to citizen complaints, diagnoses problems and takes action to personally solve on calls for assistance.
3. Inspects and cleans mains and makes repairs involving operation of jet rodding machine, power wire rodders or other appropriate machines or devices.
4. May independently operate the video scanner to assess sewer system conditions and identify problems.
5. Raises manholes and makes related street grade adjustments.

6. Locates sewer lines.
7. Operates mobile equipment such as, but not limited to, back hoes, dump trucks, loaders and other machinery including jack hammers, cut off saws, and other equipment.
8. All the work of the class below.

KNOWLEDGE, SKILLS AND ABILITIES:

- A demonstrated understanding of the purpose of storm drainage and sewer systems and general extent of City liabilities.
- Ability to operate safely and efficiently back hoe, boom truck, front end loader, pipe saw, hydraulic boring machine, trucks up to five yard capacity and/or other light equipment needed for the safe and efficient completion of job assignments.
- Working familiarity with Sewer Division technical and general tools and with Division work methods and practices.
- Working knowledge of proper use of power machinery.
- Ability to recognize and take appropriate action regarding machinery maintenance problems.
- Ability to safely and efficiently carry out job assignments independently or as crew leader.
- Ability to instruct others in and strictly adhere to safe work requirements and practices and pay strict attention to hazardous conditions, implementing appropriate precautions.
- All the requirements of classification below.
- Other duties as assigned within knowledge, skills and abilities.

MINIMUM REQUIREMENTS:

- Four years in the Sewer Division in a maintenance function (Utility Worker).
- Physical ability and endurance to perform the required job duties.
- Promotion is automatic once candidate has met the time in class requirement and has demonstrated competency in the knowledge, skills, and abilities as outlined above.

NECESSARY SPECIAL REQUIREMENTS:

- Must possess a valid Washington Department of Labor and Industries Industrial first aid/CPR card at time of appointment.

- Valid Washington State Drivers License.
- Must demonstrate proficiency in the safe and efficient use of equipment used by this Class.
- Ability to secure a Commercial Driver's License within six months of hire and to maintain a valid CDL during length of employment (CSC 7-11-90).

PREPARED: Kathryn Hanowell
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COMMISSION ADOPTION: May 8, 1985