

City of Bellingham
Classification Specification - Civil Service or AFSCME

CLASS TITLE	Park Technician - Buildings
DEPARTMENT	Parks And Recreation\Operations Division
UNION:	114
SG:	10
CS:	Yes
FLSA:	Y
EE04CODE:	SC

NATURE OF WORK:

Performs duties associated with the repair, maintenance and new installation of structure work to parks buildings and surfaces maintenance. Assists with the repair, maintenance and installation of various water systems and electrical/mechanical systems and performs other general duties which require construction and equipment operation skills. Utilizes and operates tools and equipment as necessary to perform maintenance activities.

DISTINGUISHING CHARACTERISTICS:

This position requires skills to perform specialized work operations in building construction, maintenance and repair utilizing carpentry, masonry, painting, glazery, concrete work, roofing and other building trades. Requires skills to perform work associated with assisting the Park Specialist in the repair, maintenance and installation of various water systems and electrical/mechanical systems. Performs skilled operations of specialized power equipment used in the maintenance of Parks facilities.

SUPERVISORY RELATIONSHIPS:

Reports to Park Supervisor – Buildings and receives daily direction from the Park Specialist – Structures, Electrical/Mechanical, or Water Systems as assigned depending upon departmental needs. As assigned, leads work crews of seasonal employees, extra labor employees, and community service participants. May be assigned to work independently or as part of a crew under applicable Department rules and regulations.

ESSENTIAL FUNCTIONS:

1. Performs repair, alteration and installation work to park buildings, structures, and equipment involving carpentry, concrete work, roofing, painting, masonry and other manual skills.
2. Assists in the repair, renovation, maintenance and new construction work of plumbing, sewer and drainage systems.
3. Assists in the repair, maintenance and new installation of various mechanical and electrical systems.

4. Operates specialized power driven equipment such as table saw, radial arm saw, skill saw, chain saw, planer and specialized test equipment. Also operates air compressor and jackhammer.
5. Operates a variety of automotive equipment including dump trucks, flat bed trucks and pickup trucks to haul equipment and materials. Operates backhoe tractor and other types of tractors with implements as assigned.
6. Under the direction of the assigned Park Specialist, makes on-site assessment of situations or pre-assigned projects; determines appropriate equipment and materials needed.
7. Maintains necessary tools by cleaning, performing routine maintenance and assuring proper storage.
8. Trains, schedules and leads the work of Park Worker, Extra Labor and other personnel as assigned.
9. Completes required reports for area of assignment.

ADDITIONAL WORK PERFORMED:

1. Performs related duties within the scope of the classification.

KNOWLEDGE AND SKILLS:

- A working knowledge of codes, procedures, regulations of the construction trades.
- Skill in operating a variety of mechanized equipment and hand tools.
- Ability to read and follow technical drawings.
- Ability to perform assigned work independently with minimal supervision.
- Ability to and willingness to follow directions.
- Ability to understand, interpret and apply procedures and directives.
- Ability to make accurate estimates of time and materials to complete projects.
- Supervisory skills including leadership, planning and work scheduling, problem solving, interpersonal sensitivity, adaptability/flexibility, and time management.
- Willingness to pursue ongoing training to improve knowledge and skills in building trades.
- Willingness to work out of doors in all weather conditions.
- Willingness to adhere to provisions of the team agreements for the Operations Division.
- Ability and willingness to demonstrate the Public Service Competencies of Service Orientation, Results Orientation, and Teamwork and Cooperation.
- Physical abilities to perform assigned work:
 - Adequate hearing, correctable vision, manual dexterity to operate hand tools and power equipment safely in a noisy work environment.
 - Ability to perform heavy physical labor in construction duties including operating heavy equipment.
 - Ability to work from heights of up to 40 feet.

- Ability to perform heavy physical labor and frequently lift and carry equipment and materials of up to 50 lbs.; heavier items of approximately 50-100 lbs. are lifted on an infrequent basis utilizing proper body mechanics, assistance and mechanized equipment.
- Peak construction periods require heavier lifting of approximately 75-100 lbs. frequently for extended periods of time intermittently.

WORKING ENVIRONMENT:

Work is performed outdoors in all weather conditions. The work involves moderate risk, which requires employees to follow established safety procedures.

EXPERIENCE AND TRAINING REQUIREMENTS:

- Minimum of two years of apprentice-level experience in at least one area of the construction trades including, but not limited to, carpentry, concrete work, plumbing or electrical.
- Experience in operating a backhoe tractor, front-end loader or related equipment required.
- Previous work experience in a construction environment preferred.
- A combination of experience and training that provides the applicant with the knowledge and skills to perform the job will be considered.

NECESSARY SPECIAL REQUIREMENTS:

- Valid Washington State driver's license and good driving record. Must submit a three-year driving abstract prior to hire.
- Ability to secure a Commercial Driver's License within six months of hire and to maintain a valid CDL during length of employment.
- Ability to secure a flagging and traffic control card.
- Ability to secure and maintain a valid First Aid and CPR certification.
- Must pass a pre-employment drug/alcohol test prior to hire.

PREPARED BY: J. Ivary
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4/91

Director

REVIEWED BY: _____
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Parks & Recreation

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COMMISSION ADOPTION: _____ April 11, 2007