



Permit Center

210 Lottie Street, Bellingham, WA 98225
Phone: (360) 778-8300 Fax: (360) 778-8301 TTY: (360) 778-8382
Email: permits@cob.org Web: www.cob.org/permits

Request for Temporary Certificate of Occupancy

(per BMC 17.10.020 Section 110.3.1)

Temporary Certificate of Occupancy approvals require review and approval from one or more City departments. Same day approval cannot be guaranteed.

Date of application	
Project Address	
Permit Number	

Name of Requestor	
Relationship of Requestor to Project	
Requestor Phone	
Requestor Email	

Date of Proposed Temporary Occupancy	
Requested Length of Temporary Occupancy	_____
	<i>30 days (standard)</i>
	<i>31 – 90 days (requires Building Official approval and is not guaranteed)</i>

List of outstanding items prohibiting final occupancy approval:

Building permit fee: \$_____x10% = **Temporary Occupancy fee: \$_____ (min. \$107)**

Requestor acknowledges that all corrective items must be completed and approved by the City of Bellingham prior to the expiration of the Temporary Certificate of Occupancy (TCO). If all items cannot be completed within the approved time allotted, an additional TCO may be requested prior to the expiration of the existing TCO, and if approved, a new TCO fee will be assessed. Should the TCO lapse without approval of subsequent TCO application(s) the project will be forwarded to the Bellingham Police Department for corrective action.

Requestor's Signature: _____ Date Signed: _____

Received by: _____ Date: _____

Issued on: _____ Expires on: _____

Approved by: _____ Date: _____