Permit Center
210 Lottie Street, Bellingham, WA 98225
Phone: (360) 778-8300 Fax: (360) 778-8301 TTY: (360) 778-8382
Email: permits@cob.org Web: www.cob.org/permits

SPECIAL INSPECTION & TESTING AGREEMENT

1. Engineer or architect of record shall identify all special inspection requirements on the plans and specifications prior to submittal of plans for permit application. The engineer or architect of record shall respond to deficiencies identified by the Special Inspector, and submit remedial corrections, as required to all parties to this agreement.
2. The contractor or any persons performing the work shall not retain or compensate the special inspection firm.
3. All special inspection agencies and Special Inspectors must be certified under the WABO Special Inspector Certification program. The design professional that prepared the design may perform special inspections.
4. The Special Inspector is only allowed to inspect based upon plans which have been approved by the City. The contractor shall retain at the job site all records submitted by the Special Inspector, and provide these records to the building inspector as requested.
5. The Special Inspector shall perform all inspection and reporting duties as identified by the design professional, including:
   (a) Observe work, take samples
   (b) Retain daily reports at job site
   (c) Report non-compliance items
   (d) Furnish periodic reports to the Building Services as requested
   (e) Furnish final inspection reports
6. By completing this document it is acknowledged that special inspections do not supplant City of Bellingham inspection approvals and that special inspections are for purposes of reporting only. Special inspections do not carry authority to approve work.
7. Building Services Division shall approve all special inspection requirements prior to permit issuance. The designated BSD project inspector shall monitor the special inspection program and provide approval of activities and construction process. No Certificate of Occupancy or final inspection approval will be issued by BSD until all special inspection reports and final reports have been submitted and accepted.

ACKNOWLEDGEMENTS

The undersigned have read and agree to comply with the terms and conditions of this agreement and the attached

PROJECT ADDRESS:		**PERMIT NUMBER:**	
	COMPANY NAME	**PERSON APPROVING THIS AGREEMENT**	**DATE**
Owner			
Contractor			
Inspection Agency			

PROJECT NAME:

Types of inspections and tests to be performed.	PERIODIC	CONTINUOUS	IBC REFERENCE SECTION(S)
	☐	☐	
	☐	☐	
	☐	☐	
	☐	☐	
	☐	☐	
	☐	☐	
	☐	☐	