

ORDINANCE NO. 2001-01-002

**AN ORDINANCE RELATING TO THE 2000 BUDGET AND APPROPRIATING \$32,758.00 IN ADDITIONAL RESOURCES IN THE GENERAL, STREET, WATER, WASTEWATER AND FACILITIES FUNDS FOR THE PURPOSE OF IMPLEMENTING THE RESULTS OF JOB AND SALARY AUDITS FOR NON-UNIFORMED EMPLOYEES COMPLETED IN NOVEMBER, 2000; FROM UNANTICIPATED ELECTRICAL TAX REVENUE AND ENDING RESERVE BALANCE.**

**WHEREAS**, Council approved funding in the 2000 budget for additional assistance for Human Resources to complete a backlog of reclassification requests, and

**WHEREAS**, the consultant hired for this purpose has recently completed another series of audits which are ready for implementation;

**NOW, THEREFORE, THE CITY OF BELLINGHAM DOES ORDAIN:**

Section 1. The sum of \$4,405.00 is hereby appropriated in the General Fund for the purpose of implementing the results of the following job audits. Effective November 1, 1999 two positions of Library Assistant 1 in Plan B, Grade 7 are hereby deleted and one position of Circulation Specialist in Plan B, Grade 10 and one position of Library Specialist in Plan B, Grade 10 are created. The position of Records Center Coordinator is removed from Plan B, Grade 10 and added to Plan B, Grade 11. There is no change in FTE's as a result of these modifications. The source of funding will be from:

001	General Fund		
3000	Revenue Without a Departmental Designation		
	0001641 Electric Public Utility Tax	\$	4,405.00

To be credited as follows:

001	General Fund		
5193	Services-Library		
	311 Services-Library Public		
	1101 Salaries & Wages	\$	2,456.00
	2101 Personnel Benefits		318.00

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5283	Services-Support Services		
321	Services-Records		
1101	Salaries & Wages		1,193.00
2101	Personnel Benefits		152.00
331	Services-Records		
1101	Salaries & Wages		254.00
2101	Personnel Benefits		<u>32.00</u>
		\$	4,405.00

Section 2. The sum of \$1,446.00 is hereby appropriated in the Street Fund for the purpose of implementing the results of the following job audit. Effective November 1, 1999 the position of Maintenance Planning Assistant is removed from Plan B, Grade 8 and added to Plan B, Grade 9. There is no change in FTE's as a result of these modifications. The source of funding will be from:

111	Street Fund		
5000	Reserve Allocation Without a Departmental Designation		
0000820	Estimated Ending Designated Reserve	\$	1,446.00

To be credited as follows:

111	Street Fund		
5627	Operations-Maintenance Planning		
111	Jobbing & Contract		
1101	Salaries & Wages		1,283.00
2101	Personnel Benefits		<u>163.00</u>
		\$	1,446.00

Section 3. The sum of \$288.00 is hereby appropriated in the Street Fund for the purpose of implementing the results of the following salary audits. Effective October 1, 2000 the position of Electronics Technician is removed from Plan B, Grade 11 and added to Plan B, Grade 12. Effective October 1, 2000 the position of Electronics Specialist is removed from Plan B, Grade 14 and added to Plan B, Grade 15. The cost to fund this audit is partially offset by cost reductions resulting from staff changes within the group. There is no change in FTE's as a result of these modifications. The source of funding will be from:

111	Street Fund		
5000	Reserve Allocation Without a Departmental Designation		
0000820	Estimated Ending Designated Reserve	\$	288.00

To be credited as follows:

111	Street Fund		
5621	Operations-Street		
111	Jobbing & Contract		
1101	Salaries & Wages		3,955.00
2101	Personnel Benefits		500.00

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221	Traffic Control-Signals		
1101	Salaries & Wages		(3,695.00)
2101	Personnel Benefits		<u>(472.00)</u>
		\$	288.00

Section 4. The sum of \$5,063.00 is hereby appropriated in the Water Fund for the purpose of implementing the results of the following job audit. Effective November 1, 1999 the position of Maintenance Technician is removed from Plan B, Grade 12 and added to Plan B, Grade 14. There is no change in FTE's as a result of this modification. The source of funding will be from:

410	Water Fund		
5000	Reserve Allocation Without a Departmental Designation		
0000820	Estimated Ending Designated Reserve	\$	5,063.00

To be credited as follows:

410	Water Fund		
5625	Operations-Water		
212	Operations-Water Plant Maintenance		
1101	Salaries & Wages	\$	4,490.00
2101	Personnel Benefits		<u>573.00</u>
		\$	5,063.00

Section 5. The sum of \$15,228.00 is hereby appropriated in the Wastewater Fund for the purpose of implementing the results of the following job and salary audits. Effective November 1, 1999 the position of Maintenance Technician is removed from Plan B, Grade 12 and added to Plan B, Grade 14 as a result of job audit. Effective November 1, 1999 the position of Maintenance Specialist is removed from Plan B, Grade 15 and added to Plan B, Grade 16 as a result of salary audit. There is no change in FTE's as a result of these modifications. The source of funding will be from:

420	Wastewater Fund		
5000	Reserve Allocation Without a Departmental Designation		
0000820	Estimated Ending Designated Reserve	\$	15,228.00

To be credited as follows:

420	Wastewater Fund		
5624	Operations-Wastewater		
212	Wastewater Maintenance		
1101	Salaries & Wages	\$	13,559.00
2101	Personnel Benefits		<u>1,669.00</u>
		\$	15,228.00

Section 6. The sum of \$6,328.00 is hereby appropriated in the Facilities Administration Fund for the purpose of implementing the results of the following job audits. Effective November 1, 1999 three positions of Custodial Maintenance Worker 2 in Plan B, Grade 6 are

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530	Facilities Administration Fund		
5000	Reserve Allocation Without a Departmental Designation		
	0000820 Estimated Ending Designated Reserve	\$	6,328.00

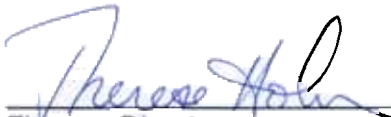
To be credited as follows:

530	Facilities Administration Fund		
5665	Engineering-Facilities		
	312 Services-Custodial		
	1101 Salaries & Wages	\$	5,609.00
	2101 Personnel Benefits		<u>719.00</u>
		\$	6,328.00

PASSED by Council this 8TH

APPROVED by me this 22<sup>nd</sup> day of January, 2000.

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 Finance Director

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APPROVED AS TO FORM:

Jean Boisington  
Office of the City Attorney

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