



CITY OF BELLINGHAM
Parking Services
Residential Parking Zone (RPZ) Permit Terms

210 Lottie Street, Bellingham WA 98225

360.778.7780

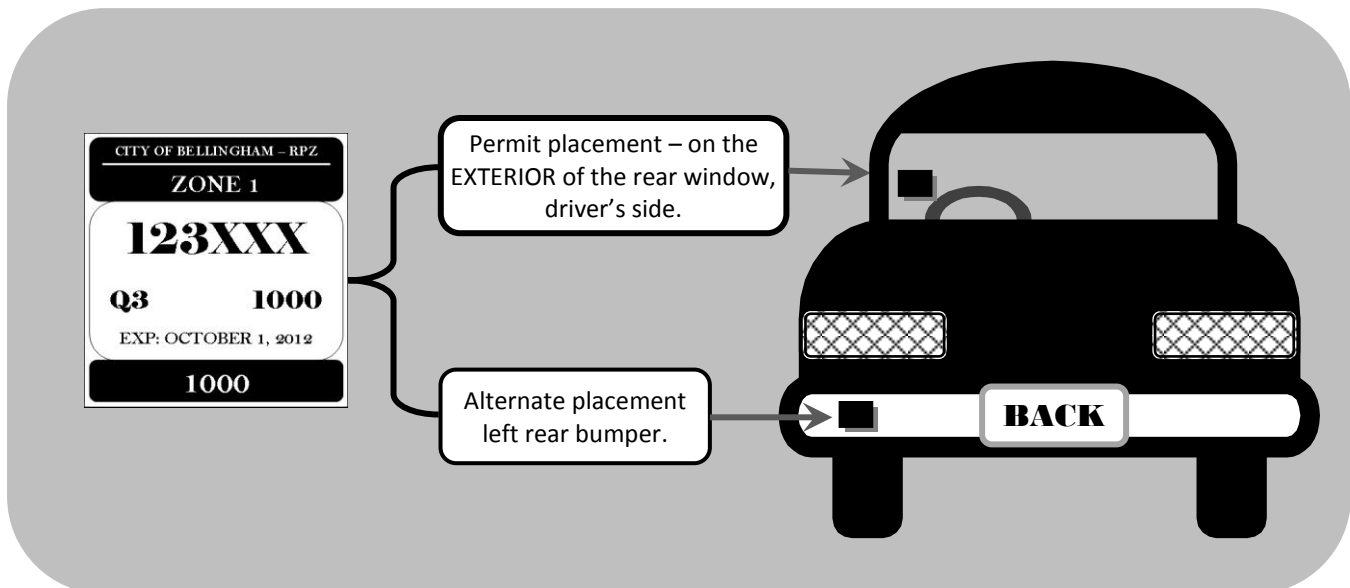
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The City recognizes that certain residential neighborhoods are impacted by a heavy concentration of vehicles, not owned or operated by residents, that cause undue congestion and unduly restrict residents' access to their homes. Therefore, the City has established residential permit parking zones where parking by non-residents is prohibited during restricted timeframes. It shall be a parking infraction to park in designated RPZ's during the posted restricted timeframe unless the vehicle displays a valid RPZ or visitor's parking permit. For detailed information see Bellingham Municipal Code 11.38.

- 1. Eligibility:** RPZ permits may be issued only to persons who reside in legal dwelling units within the RPZ, and own or control a non-commercial motor vehicle not exceeding 10,000 lbs. gross vehicle weight. Visitor's permits may be issued only to persons who reside in a legal dwelling unit within the RPZ. **No more than two permits and two visitor's permits may be issued to each legal dwelling unit. Residents of buildings containing more than two legal dwelling units shall be limited to one RPZ permit and one visitor permit per unit.** Lost permits must be reported to Parking Services within three business days.
- 2. Proof of Residency:** You may prove residency within the zone by submitting either:
 - A valid drivers' license or vehicle registration showing your home address in a legal dwelling unit within the RPZ, or
 - A current (within the last 30 days) deed, lease, bill, rental agreement or other document.
- 3. Proof of Ownership/Control of Motor Vehicle:** Proof of ownership/control of vehicle may be established by submitting your valid vehicle registration or, if the vehicle is registered out of the area or is not owned by you, the vehicle registration together with a lease agreement or other documentation that establishes that you have legal use/control of the vehicle.
- 4. Permit Display:** The permit decal must be permanently affixed to your vehicle on either the EXTERIOR of the lower left side of the rear window or the left rear bumper (see diagram on reverse). Enforcement officers cannot search for improperly displayed permits. If the permit is improperly displayed, i.e., on a side window, taped inside, etc., your vehicle may be cited. No substitutes for decals, such as hand-written notes, will be accepted in lieu of required permit display.
- 5. RPZ Permit Privileges:** RPZ permits are valid only for the vehicle for which they are issued. A properly displayed RPZ permit exempts your vehicle from the parking restrictions within the designated RPZ only if your vehicle is parked on or within a one-block radius of the block for which it was issued.
- 6. RPZ Permit Limitations:** An RPZ permit DOES NOT guarantee you a parking spot in front of your home or allow you to park in other restricted parking areas within the zone such as near fire hydrants, on planting strips or sidewalks, in bus or taxi zones, or anywhere else where parking is prohibited. The permit will not exempt the vehicles of your relatives, service-providers or other guests from the posted parking restrictions. However, you may obtain up to two (2) visitor permits to allow temporary parking. An RPZ permit does not allow you to leave your vehicle in one spot in the right-of-way in excess of the City's 24-hour limit.
- 7. Replacement Permits:** If you replace your window or permanently change vehicles, you may obtain a replacement permit by returning the old permit (in pieces if necessary) along with (as relevant):
 - A copy of the windshield replacement invoice or
 - A copy of the registration, in your name, for the alternate vehicle to be permitted, and
 - A letter including your name, address, license plate number, old permit number, and explanation of the circumstance that necessitates the replacement of your permit.

- 8. Visitor Permits:** Visitor permits are valid for **temporary parking only**, either for guest use while visiting the resident or the resident's use of a borrowed or rented vehicle. Permits must be hung from the rear-view mirror of the vehicle to be valid. Parking is authorized only within one block of the residence being visited. Your guest should return the permit before leaving. If the permit is lost, a replacement can be requested by submitting a letter with your name, address, license plate number and explanation of the circumstance that necessitates replacement of the permit. Only two replacement visitor permits will be issued each year. Subsequent visitor permits will not be issued until the next renewal period. If expecting more than two guests, you may obtain additional temporary passes by contacting our office.
- 9. Expiration:** All RPZ permits shall expire on October 1 of each year. We will initiate renewal in August. If the information submitted with the initial application is unchanged, the permit(s) may be renewed by mail or by submitting a request on-line at <http://www.cob.org/services/transportation/parking/parking-permits.aspx>.
- 10. Violations:** Violations include providing false or misleading statements to acquire a permit, transferring a permit to an unauthorized person or vehicle, altering a permit, displaying a permit that has been suspended or revoked, and selling or exchanging the permit for any item of value.

Permit Display



To Apply:

1. Clean the outside of the window where the permit is to be affixed.
2. Remove the permit backing and press the permit firmly into place, smoothing out any air bubbles.
3. If necessary, your permit may be displayed on the rear bumper of the vehicle. Remember, if you cancel or transfer the permit, removal from the window is easier.
4. The permit must be permanently affixed on the driver's side of the rear window or bumper for the permit to be valid.

To Remove:

1. For exchange, the old permit (in pieces if necessary) should be returned to Parking Services within 5 days so a replacement can be issued as soon as possible. We do not expect the permit sticker to be returned intact.
2. Peel or scrape the permit off the window using a razor blade scraper. The adhesive can be removed cleanly with window cleaner, or by applying WD-40 to a cloth or paper towel and wiping the area.

FAILURE TO ADHERE TO THE ABOVE PROVISIONS MAY RESULT IN REVOCATION OF YOUR PERMIT FOR UP TO A YEAR AND/OR A FINE NOT TO EXCEED \$500.

We appreciate your cooperation – please keep this form for your records.