



USING OUR
AUTOMATED
PAYSTATIONS

EASY AND
CONVENIENT



1. **PARK** and note your space number
2. **At the pay station press "Start"**
3. **Select "1" to pay for parking or "2" to add time**
4. **Select the length of stay**
5. **Insert payment**
6. **Take your receipt with you — no need to post it on your vehicle dash.**



FAQs

(Frequently Asked Questions)

Q: I was cited but my receipt shows I still have time remaining. Can the citation be voided?

A: Yes. Your receipt can confirm your payment. As soon as possible, copy your receipt and either mail it in the citation envelope or take it to Municipal Court along with the citation and it will be voided.

Q: I paid for the wrong space number; do I have to pay again?

A: No. But you will have to post your receipt on the dash of your vehicle so enforcement officers know you have made payment.

Q: The unit I am trying to use doesn't seem to be working; can I park for free?

A: No. Our pay stations are rarely inoperative, and with your space number you can pay at any pay station. Proceed to the next closest unit or call our office for assistance.



Q: I'm going to be out longer than I expected; can I pay for extra time when I get back?

A: No. While the pay stations offer more payment options, you must pay for your parking in advance. Add a little extra time to avoid a citation.

More questions? Contact Parking Services.
We are happy to help.

