



**PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT**

Planning Division

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November 6, 2007

Robert M. Tull  
Dannon C. Traxler  
Langabeer & Tull, P.S.  
P.O. Box 1678  
Bellingham, WA 98227-01678

Re: Scoping Process for Fairhaven Highlands EIS

Dear Mr. Tull and Ms. Traxler:

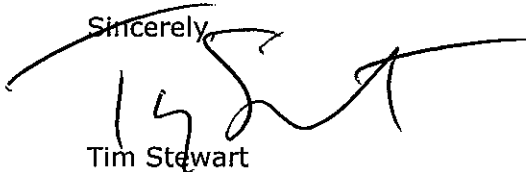
Thank you for your letter dated November 5, 2007 regarding your concerns about the timing of the Fairhaven Highlands EIS scoping process. Although I understand your client's concern, I would like to clarify the events of the project up to this point, and the rationale behind the proposed timeline.

Following the Request for Proposals (RFP) process and subsequent consultant selection of ESA Adolfson on May 15<sup>th</sup> of this year, the City initiated the contracting process on behalf of your client. On September 14<sup>th</sup> – four months later – Greenbriar signed the contract and it was immediately routed through the various City departments for signature. The contract was signed by the Mayor on October 17<sup>th</sup>, 2007, and the consultant effectively received Notice to Proceed (NTP) on October 24<sup>th</sup>, after the contract was scanned into the City database. Once under contract, discussion was initiated with the consultant regarding the schedule and time needed for literature review, and the subsequent timing of the scoping notice and meeting.

Please be reminded that the RFP, at your request, specified that the selection of a firm would take place in early May, 2007, and that project scoping would be completed within 30 days after giving NTP. Given the sequence of delays, the schedule has been adjusted to allow for the upcoming holidays and to accommodate the consultant's availability to conduct the literature review and to prepare the scoping summary. As such, we determined it would be best to issue the scoping notice and Determination of Significance in early December.

Given the nature of the project, the voluminous and substantive materials recently provided to both the consultant and the public, and the approaching holiday season, the timeline is justified and necessary.

Sincerely,

A handwritten signature in black ink, appearing to read 'T. Stewart', with a long horizontal flourish extending to the right.

Tim Stewart  
Director  
Planning & Community Development

cc: Joan Hoisington, Legal Department