

There was discussion regarding submittal requirements. The call to artists currently requests the artist to include a sketch of the proposed sculpture with their submittal package. The Commission had conflicting ideas concerning the call being written more like a request for qualifications (RFQ) or a request for proposals (RFP). Maureen explained while crafting the call it was decided they did not want to select multiple artists to submit a model but rather select one artist and ask for more detailed information once the artist is selected.

Tara was concerned that asking an artist to sketch a model for a site they have never seen might create a challenge. Tara suggested they ask the artist for an idea of their approach and what materials they might use. Denise agreed. Denise suggested 90% of the weight of selecting an artist is based upon their previous work and 10% is based upon the concept. Maureen felt it might be easier to select an artist if they have an idea of what the artist has in mind for the site. Tara said she thinks they are asking a lot of the artist. Debbie supported the 90% / 10% idea.

The question was raised how the jury would react if the artist presents a sketch the jury doesn't like and finds their previous work strong. Would they ask for the artist to submit a new sketch? There was concern about requesting the artist to alter their vision upon request.

Alex said perhaps the best approach is to hire an artist based upon their qualifications. The contract can identify any specific requirements that must be addressed by the artist.

Curt felt limiting the artist to specific parameters is not the best idea. He said knowing what the artists is proposing is safe but limits creative possibilities. Curt mentioned a selecting a few artists and paying for them to do a model is a method that allows for the jury to have a vision of what is to be expected from the artist.

It was decided the call will ask for a sketch however the overall selection of the artist will be heavily based upon past work experience.

The Commission continued their discussion of the timeline. There was a lengthy conversation regarding proposing a timeline once the artist is selected or proposing a timeline with the call. Tara suggested the timeline be as follows:

- Call ends April 30th
- Announce to Artist May 15th
- Artist final design submittal due end of June
- Contract awarded end of July
- Installation by November

Maureen agreed with this timeframe. Maureen mentioned if the artist needs more time to complete the work, WTA would be flexible with the timeline. There was a brief discussion regarding moving the dates up two weeks. Maureen said she would be comfortable with that.

2. Other Arts Commission Business

a) Approval of December 4, 2007 Minutes

Denise and Cathy should be documented as absent from the December meeting.

AnMorgan Curry moved and Debbie McCunn seconded the approval of December 4, 2007 minutes with the amendments. All in favor, motion carried unanimously.

b) VElOcITY Update - Shannon

Shannon gave a brief update on VElOcITY. The call for art has been sent out and will close on March 31, 2008. There have already been several inquiries from artists. Shannon will publish another announcement to the public in early February to maintain interest.

c) 2008 Action Plan

The Commission approved the budget at the December 2007 meeting. The 2008 Action Plan incorporates the goals of the budget into an action plan.

Tara noticed the wording needs to be changed about placement of the glass panels. Shannon will correct the wording. Alex wants the percent for art program to be added to the action plan. Tara said staff will not have time to assist the Commission with this action item. Tara said staff will take action if they receive direction to do so from the City Administration.

AnMorgan Curry moved and Denise Snyder seconded the approval of the action plan with the amendments. All in favor, motion carried unanimously.

c) Agenda items for February

- Reassess committee assignments

**BELLINGHAM ARTS COMMISSION PUBLIC MEETING (S):
ADJOURNED: 7:40PM**

Minutes prepared by:

Minutes edited by:

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