



Permit Center
 210 Lottie Street
 Bellingham, WA 98225
 phone: 360-778-8300
 fax: 360-778-8301
 www.cob.org

Fire System Permit Application

Office Use Only	
Date Received:	_____
Permit Number:	_____

Project Address
Project Description

Contractor	<input type="checkbox"/> Applicant
Company: _____	
Contact Name: _____	
Address: _____	
City/State/Zip: _____	
Phone: _____	Fax: _____
State License #: _____	Exp: _____

Property Owner	<input type="checkbox"/> Applicant
Name: _____	
Address: _____	
City/State/Zip: _____	
Phone: _____	Fax: _____

Tenant	<input type="checkbox"/> Applicant
Name: _____	
Address: _____	
City/State/Zip: _____	
Phone: _____	Fax: _____

New Systems

Sprinkler System	Qty
<input type="checkbox"/> NFPA13 <input type="checkbox"/> NFPA13R	
Sprinkler Heads	
Dry Risers	
Wet Risers/Floor Control Valves	
NFPA13D (risers included)	
<input type="checkbox"/> Voluntary <input type="checkbox"/> Required	
Standpipe System (includes 2 risers)	
Additional Risers >2	
Alarm System* (includes 30 devices)	
Additional Devices	
Fixed Suppressions Systems (includes 12 Flow Points)	
Additional Flow Points	
Other System	
<input type="checkbox"/> FM200 <input type="checkbox"/> Spray Booth	

Modify Existing System

Sprinkler System	
New Sprinkler Heads	
Alarm System*	
New Devices	
Fire Alarm Control Panel	
Transmitter	

Other Permits

Fire Pump	
Underground Fire Line	

Office Use Only: Deposit Paid

Date: _____ Amount: \$ _____

Receipt Number: _____

I am the owner of the property described above or am authorized by the owner to sign and submit this application. I certify under penalty of perjury of the laws of the State of Washington that the information on this application and all information submitted herewith is true, complete and correct. I also acknowledge that by signing this application I am the responsible party to receive all correspondence from the City regarding this project including, but not limited to, expiration notifications. If I, at any point during the review or inspection process, am no longer the Applicant for this project, it is my responsibility to update this information with the City in writing in a timely manner.

Signature by Owner/Applicant/Agent _____
 City and State where this application is signed _____

Date _____

Fire Permit Fees

All applications require a deposit of \$120.00 at the time of submittal. Please submit four (4) sets of plans with Fire Alarm applications, and three (3) sets for all other permit types. Alarm systems also require an electrical permit. Applications will be processed within 20 business days with the exception of over-the-counter fire sprinkler permits for modifications under 20 sprinklers.

New Systems

Sprinkler System	\$360.00
Sprinkler Head	\$4.00
Dry Riser	\$120.00
Wet Riser/Floor Control Valves	\$60.00
Pressure reducing valves	\$60.00
Floor control valve assemblies	\$60.00

Standpipe System (includes 2 risers)	\$480.00
Additional Risers >2 (Wet or Dry)	\$60.00
Pressure reducing valves	\$60.00

Alarm System (includes 30 devices)	\$360.00
Additional Devices >30	\$4.00

Fixed Suppression System (FM200, Spray booth, etc)	\$480.00
Range Hood 1-12 Flow Points	\$360.00
Range Hood >12 Flow Points	\$480.00
Additional Flow Points >12	\$4.00

Modify Existing Systems

Sprinkler System:	
1-10 Sprinkler Heads	\$180.00
11-20 Sprinkler Heads	\$240.00
>20 Sprinkler Heads	\$240.00 for first 20, +\$4.00/each additional
Alarm System*:	
1-5 Devices	\$120.00
6-10 Devices	\$180.00
11-20 Devices	\$240.00
21-30 Devices	\$300.00
>30 Devices	\$360.00 for first 30, +\$4.00/each additional
Replacement of Components:	
Fire Alarm Control Panel	\$120.00
Transmitter	\$120.00
If multiple components are combined	\$120.00 for first 1, +\$60/each additional

Other Permits

Fire Pump	\$600.00
Underground Fire Line	\$480.00

Inspection, Re-Inspection and Plan Review Fees:

Inspection and plan review fees are included in the cost of a permit, however additional fees are required for inspections outside the City's normal work schedule and for re-inspections (see below for more information).

1. Inspections performed outside the City's normal work schedule (Two hour minimum charge).	\$180.00/hr
2. Re-inspection fees, per inspection when such portion of work for which inspection is called is not complete or when corrections called for are not made, per hour (One hour minimum charge).	\$120.00/hr
3. Inspection for which no fee is specifically indicated (One hour minimum charge).	\$120.00/hr
4. Additional plan review required by changes, additions or revisions to plans (One hour minimum charge).	\$120.00/hr
5. Pre-application consultation (One hour minimum charge).	\$120.00/hr



Format & Design Standards

1. Format

- All drawings must be original drawings in ink on white bond paper or photocopied reproductions.
- Diazo (blueline) prints will not be accepted.

2. Paper Size

- Drawings must be submitted on 11" x 17", 18" x 24", or 24" x 36" sheets.
- All sheets in a drawing set shall be the same size and sequentially labeled and dated.
- Revisions must be clearly marked.

3. Scale

- All scale sizes must be standard architectural or engineering scales.
- Site plans must be drawn at 1" = 20' or larger scale.
- Floor plans, elevations and sections shall be drawn at not less than 1/8" = 1' scale and must be dimensioned.
- Details must be drawn at a scale large enough to clearly illustrate the particular detail, with a minimum scale of 3/4" = 1'.

4. Reproducibility

- All drawings must be clear, accurate, legible and high-contrast. Contrast must be sufficient to permit archival photographic or digital reproduction.

5. Professional Seal(s)

- Drawings or structural calculations prepared by a professional architect or engineer licensed to practice in the State of Washington must be signed and sealed by the architect or engineer, per WAC 196-24-095.
- Construction, alterations or additions to structures larger than 4000 square feet are required to be designed by a licensed professional architect, per RCW 18.08.410
- Submittals prepared by design professionals must include at least one set of plans with original seals and signatures (additional sets may be copies).