



**City of Bellingham  
Mayor's Neighborhood  
Advisory Commission**

January 14, 2009

The Mayor's Neighborhood Advisory Commission meeting was called to order by Linda Stewart, Neighborhood Services Coordinator, at 6:30 p.m.

**APPROVED MINUTES**

	<p><b>Attendance: Unless noted below, all were in attendance:</b>  <b>Absent: Meridian, Central Business District and Whatcom Falls</b>  <b>Welcome New Appointments:</b>  <b>Alabama Hill – Jimmy Kelsey</b>  <b>Happy Valley – Deborra Garrett</b>  <b>Mt. Baker – Don Hale (Alternate)</b></p> <p><b>Pending Primary Appointments:</b>  <b>Birchwood – Barbara Campbell</b>  <b>WWU – Lara Welker</b></p> <p><b>Visitors:</b>  <b>Kym Fedale - Public Works, Tara Sundin &amp; Katie Franks – Planning, Jack Keith, WWU Journalism Faculty and Mark Briggs Serra Media</b></p>
	<p>Introductions and Roll Call  December Minutes approved with amendment  Agenda for meeting adopted</p>
	<p><i>It was suggested that name tags be available. Staff will provide.</i></p>
	<p><b>Educational Resources – Kym Fedale, Public Works Environmental Educator</b>  Educational resources are available to the neighborhoods in 2009</p> <ul style="list-style-type: none"> <li>- Focusing on storm water issues (she can do a presentation to neighborhoods) <ul style="list-style-type: none"> <li>o Pet waste</li> <li>o Car washing (residential)</li> <li>o Removing lawn waste</li> </ul> </li> <li>- Goal is that people who attend the presentations will share the information with the neighborhoods <ul style="list-style-type: none"> <li>o <i>Question on providing info on proper car waste maintenance (oil)</i> <ul style="list-style-type: none"> <li>▪ Yes she can put some material together</li> </ul> </li> </ul> </li> <li>- New Green Neighborhood presentation <ul style="list-style-type: none"> <li>o What our government is doing to be "Green"</li> <li>o "How are we spending your money" <ul style="list-style-type: none"> <li>▪ How does this translate to the neighborhoods (residents)</li> </ul> </li> <li>o Open forum for question and answers with Kym</li> </ul> </li> </ul> <p>The presentations can be customized for each neighborhood</p>
	<p><b>Urban Village Update – Tara Sundin, Planning and Community Development Special Projects Manager</b></p>

	<p>Tara gave an update on the City's current efforts to master plan and entitle urban villages.</p> <ul style="list-style-type: none"> <li>- Samish Way Urban Village was initiated by the City in 2007. Following four workshops with the neighborhoods, businesses, property owners and other stakeholders, staff has been working on analyzing various alternatives. Results of the geotechnical, economic and transportation findings along with draft proposals should be available for stakeholder feedback in late February.</li> <li>- Staff will present the draft proposals to MNAC and other advisory groups this spring followed by Planning Commission review this summer.</li> <li>- The Planning &amp; Community Development Department is initiating work on two additional urban villages in 2009: <ul style="list-style-type: none"> <li>o Fountain District</li> <li>o Bakerview/James located in the new King Mountain Neighborhood.</li> <li>o Interdepartmental teams have been assigned to each village with Katie Franks as project manager for Fountain and Darby Galligan as project manager for Samish Way and Bakerview/James.</li> </ul> </li> </ul> <p>If you have questions regarding Urban Villages, contact City of Bellingham's Planning Department 778-8300.</p>
	<p><b>Review of Incoming Planning Amendments Recommendations</b>  Reviewed and discussed the sub-committees recommendations and comments and voted to bring the following list forward for further review: South Hill, Happy Valley, Cordata Tin Rock, Central Business District and York.</p> <p><u>Next Steps/Review Process</u>  Sub-Committee will report back in February re: final process for reviewing proposals and making recommendations for Planning Commission and Mayor.</p> <p>Sub-Committee:  Tom Scott, Brad Rose, Cathy McKenzie, Greg McCracken, Howard Steiner, Kate Grinde and Michael Lilliquist</p> <p>Michael Lilliquist requested expertise from Alan Matsumoto.</p>
	<p><b>Member Requests for Agenda Items:</b>  Teresa Quinn: Roosevelt Resource Center is responsible for raising money to keep it open and running. They have looked at grants, but need \$20-\$30K. Group recommended a lawyer for non-profit</p> <ul style="list-style-type: none"> <li>- Karin Funston  1700 D Street, P.O. Box 5226 Bellingham, WA 98227  Phone: 360-647-1500</li> </ul>
	<p><b>Neighborhood Roundtable</b>  <b>South</b> – Had their meeting and Mayor came – very appreciative. Big issue is Chuckanut Ridge.  <b>Sunnyland</b> – Going through transition and losing 3 key board members. Important meeting of new officers next week.  <b>Edgemoor</b> – No meeting because it was New Year's.  <b>Cornwall Park</b> – February meeting elections because chair is stepping down. Will be discussing calendar and hoping to bring update to next meeting.  <b>Puget</b> – General meeting next month Feb. 10<sup>th</sup> trying to recruit new board members. Completing the online survey.</p>

	<p><b>WWU</b> – no update</p> <p><b>Alabama Hill</b> – Board meeting last Friday. Worked on newsletter.</p> <p><b>Happy Valley</b> - Board met last night – getting ready for quarterly meeting on 31<sup>st</sup>. Drainage issues. Tomorrow going on tour of neighborhood with President of WWU and Linda.</p> <p><b>Guide Meridian / Cordata</b> – Board meeting last week. Blair Murray purchased property from Trillium. General meeting last night and election of board members (4 new members). Community Gardens are moving forward. Received grants from Washington State University for the gardens. Food Co-op had their grand opening tonight.</p> <p><b>York</b> – Had to cancel holiday wagon rides due to the weather. General meeting in two weeks with general elections.</p> <p><b>Columbia</b> – General meeting and recruiting new members. Edie is stepping down as president and MNAC rep because of appointment to Planning Commission. Meredith Murray is going to apply for primary MNAC position.</p> <p><b>Samish</b> – Survived rains; trails have been washed out. Firming up date for annual membership meeting in March and looking for meetings. Monthly board meeting last night; frustration with the Planning Department. Land Use is on hold because of the Planning Department / PW issues. PW study supposed to be done in August – Linda follow-up.</p> <p><b>Birchwood</b> – Membership meeting at the end of the month; need to find a new president. Working on survey and haven't dealt with the expense that the survey will cost.</p> <p><b>Mt. Baker</b> – Met with group of people; new annexation possibilities. Postponed annual meeting until Feb. 5<sup>th</sup>. Drafted letter of invitation to get people's awareness. One person has expressed interest in garden.</p> <p><b>Lettered Streets</b> – Last night had a potluck meeting. Next month elections.</p> <p><b>Roosevelt</b> – Close of Iowa really impacted the neighborhood. Had to cancel activities in December because of the weather. Resource Center is up and going.</p> <p><b>Silver Beach</b> – No December/January meeting. Hopefully elections in February. Didn't send out survey hoping the ordinance would be completed soon. Request for someone from the City to come and speak about the lake and how it can be handled in the future - Linda follow up.</p> <p><b>South Hill</b> – Continuing on preservation and going into FAR and just starting to roll it out now. Focusing on this in the general meetings for the next few months. Working on a home tour with the Historic Preservation Home Tour. Hoping to get our amendment docketed on trees and preservation of views. Public Notices – Ask whoever sends these out to be sent electronically. These currently come out in the mail and they would like to get these electronically. Asked about Roeder Home; since this is a County issue, staff referred to County for information, 360-733-2900.</p> <p><b>Fairhaven</b> – Going through transition and recruiting for board members.</p>
	<p><b>Neighborhood Services Coordinator Update</b></p> <p>Infill Toolkit Status – Not yet released, remaining Public Works issues with street standards and utilities. Hope to have draft out within the next 30 days (mid-February).</p> <p><u>New 2009 Reimbursement Forms</u> distributed via email before tonight's meeting. Please give to association Presidents, MNAC Representatives and Alternates. Cannot accept old forms – please use 2009 Forms. Would like to draw attention to attaching <b>proof of purchase and proof that it expense has been paid</b>. Please pass this information onto Treasurer and/or people that are sending these in. Include a copy of cancelled check, bank statement with exact amount paid, copy of check duplicate, vendor statement with 0 balances, or receipt. \$1,000 per neighborhood is allocated for 2009.</p>

	<p><u>2009 Authorized Signature Requirement.</u> Linda going to send signature forms to MNAC and Neighborhood Associations. Reimbursement requests require the updated signatures forms. <b>Must have them by the end of March.</b></p> <p><u>The Meeting Schedules for posting on the website.</u> The City wants to support Neighborhood Associations by including general association meeting schedules on the website, with the roster of member contacts. Please do your best to bring general association meeting schedules to the February meeting. If you can't do it in February, bring it in March. Must meet a minimum of 4 times a year to stay in compliance with neighborhood recognition policy.</p> <p><u>Emergency Response Management</u> – Need to document all of the property damage that residents incurred during the last flooding incident. Go on city website and county website and report the damage. See City website: <a href="http://www.cob.org/issues/flooding.aspx">http://www.cob.org/issues/flooding.aspx</a></p> <p><u>Small and Simple Grant Announcement.</u> Questions while Linda is out of office, call Tracy Lewis 778-8100 and she will direct your call or provide you with information.</p> <p><u>Muffins with the Mayor</u> – There is no firm schedule to continue this activity right now. Neighborhoods will be informed when scheduled.</p> <p><b>Meeting adjourned at 9:00 p.m.</b></p>
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