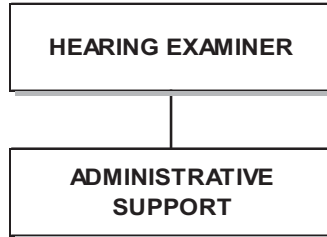


HEARING EXAMINER DEPARTMENT



Departmental Mission

To provide fair and impartial quasi-judicial proceedings in which the public is encouraged to participate.



Description of Services

- Hear and decide quasi-judicial land use applications and administrative appeals.
- Provide recommendations to the City Council regarding land use and procedural codes.
- Assist the Municipal Court with judicial responsibilities.
- Provide high quality quasi-judicial service.
- Issue decisions in accordance with City ordinances that are consistent with officially adopted City policies, goals and objectives.

Departmental Budget Summary

Revenues and Other Sources by Type	2007 Actual	2008 Adopted	2009 Budget	Change from 2008	
				Amount	Percent
Revenues					
<i>Charges for Services</i>	31,835	74,313	74,144	(169)	-0.2%
Subtotal of Revenues	31,835	74,313	74,144	(169)	-0.2%
Other Sources by Fund					
<i>General</i>	111,906	113,932	123,289	9,357	8.2%
TOTAL ALL SOURCES	143,741	188,245	197,433	9,188	4.9%

Revenues by Group	2007 Actual	2008 Adopted	2009 Budget	Change from 2008	
				Amount	Percent
Revenues					
<i>Hearing Examiner</i>	31,835	74,313	74,144	(169)	-0.2%
Subtotal of Revenues	31,835	74,313	74,144	(169)	-0.2%

Expenditures by Type	2007 Actual	2008 Adopted	2009 Budget	Change from 2008	
				Amount	Percent
<i>Salaries and Benefits</i>	135,556	174,002	183,310	9,308	5.3%
<i>Supplies</i>	1,635	3,960	3,960	-	0.0%
<i>Other Services and Charges</i>	3,420	7,165	7,258	93	1.3%
<i>Interfund Charges</i>	3,130	3,118	2,905	(213)	-6.8%
TOTAL EXPENSE	143,741	188,245	197,433	9,188	4.9%

TOTAL PAID STAFF	1.4	1.5	1.5	0.0	0.0%
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Expenditures by Group	2007 Actual	2008 Adopted	2009 Budget	Change from 2008	
				Amount	Percent
<i>Hearing Examiner</i>	143,741	188,245	197,433	9,188	4.9%
TOTAL EXPENSE	143,741	188,245	197,433	9,188	4.9%

Departmental Objectives for 2009

1. Complete a Citizen's Guide.

Departmental Objectives for 2008 with Accomplishments

1. Complete a Citizen's Guide. (Council Goal 9)

Citizens Guide completion was postponed due to work on the Civil Service Rules. This is not expected to be completed by year end, but should be completed in early 2009.

Additional Accomplishments:

Helped Civil Service Commission and HR update the Civil Service Rules.

Through October have heard 44 cases, including high profile filings such as the Bellwether Gate project.

- *Case regarding property heights along the shoreline*
- *Hearing Examiner's ruling upheld by Shoreline Hearings Board*

Performance/Activity Measures

Hearing Examiner Department

Hearing Examiner Department Inputs	2003 Actual	2004 Actual	2005 Actual	2006 Actual	2007 Actual	2008 Budget	2009 Budget
Expenditures shown in millions							
Total Department Expenditures	\$ 0.145	\$ 0.150	\$ 0.129	\$ 0.140	\$ 0.144	\$ 0.188	\$ 0.197
Total Department FTEs	1.5	1.5	1.3	1.5	1.4	1.5	1.5

Hearing Examiner Workload	2003 Actual	2004 Actual	2005 Actual	2006 Actual	2007 Actual	2008 Actual
Cases heard	75	84	76	55	54	33

Hearing Examiner Effectiveness	2003 Actual	2004 Actual	2005 Actual	2006 Actual	2007 Actual	2008 Actual	Benchmark or Target
% of issuances of decision occurring within 15 days from the close of the record for a public hearing*	New measure in 2005		80.3%	80.0%	87.0%	96.9%	85%
Average days to issue a decision	New measure in 2006			13.80	10.98	10.48	< 15
Semi-annual reports to Council by: February 15th	New measure in 2005		yes	yes	yes	yes	yes
August 15th			yes	yes	yes	yes	yes

**The language was corrected from "close of public hearing" to "the close of the record", which includes time extended for submission of exhibits and briefs and more accurately reflects the timetable. Often times the public hearing may be on one day, but the record will be left open for specific submissions and doesn't formally close until those are received.*