



COB's Contract eRouter

Number (Assigned by FINANCE)

2002-0110C

Instructions for Originator:

Tracking Number: MHSE-5L2RKL
Type: Contract
Dept: Engineering

Contract With: Wilson Engineering
Name/Project #: Task Order-EV-0021
Termination Date:
Certificate of Insurance: Attached, Waived, N/A
Is Notary required? No
Exhibits Attached: No
Special Instructions: Signed by Dick McKinley 3/27/03. Original sent to Linda Killham for processing. Copies made for the files.

Distribution: Original - Attach to Contract, Copy: Return to Originating Dept.
Modification of Contract - Attach Copy of Original Contract to Physical document

Approval Cycle Settings

- Approval conditions: 100 % approval
Routing method: Serial (one at a time)
Allow Approver comments: Linda L Killham/pw/cob
Automatically Delegate to Assistant...: No
Automatically Skip Approvers...: Yes
Days until skipped/delegated

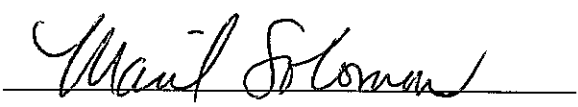


Notification
Access

Approval Cycle by Workflo Systems Inc.

4/1/03 Rec'd Finance
4/1/03 notes/ITSA/scan

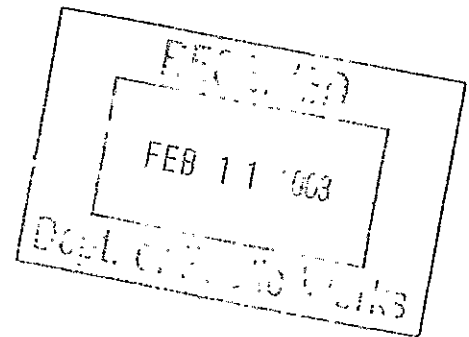
**TASK ORDER  
SERVICES**

2002-0110C

<b>Date:</b> March 24, 2003	
<b>Department/Division:</b> Public Works/Engineering	
<b>Contractor Name and Address:</b> Wilson Engineering 805 Dupont Street Bellingham WA 98225	
<b>Scope of Work:</b> <u>Maritime Heritage Central Business District Retrofit EV-0021</u>  Design Phase Surveying Services for the Maritime Heritage Central Business District Retrofit Project (Site "A"- Army Street ROW), EV-0021. Refer to consultant scope of services proposal and cost letter dated February 10, 2003.  The On-Call Service Agreement, #2002-0110, between the City and the undersigned contractors dated May 1, 2002, is hereby incorporated by this reference.	
<b>Payment Terms (including amount payable and method of determining fees):</b>  \$5,612.00. Maximum payable & refer to On-Call Agreement #2002-0110.	
<b>Insurance Certificate</b> (attached naming the City of Bellingham additional insured?)  Not attached, refer to On-Call Agreement #2002-0110.	
<b>Print Name:</b>  Maril Solomon Project Manager -----  Margaret Curtis Contractor -----  Richard E. McKinley Department Head	<b>Sign Name:</b>   -----  -----  -----



February 10, 2003



Mr. Kirk Christensen, P.E.  
Department of Public Works  
City of Bellingham  
210 Lottie  
Bellingham WA 98225

Re: Maritime Heritage Central Business District Retrofit (EV-21)  
Proposals for Engineering and Surveying Services

Dear Kirk:

Thank you for requesting our proposal for surveying and engineering design for the referenced stormwater project. The goal of the project is to provide stormwater treatment facilities for the East Holly Street storm drain, which currently discharges untreated urban runoff into Whatcom Creek at Maritime Heritage Park.

While preparing these proposals, we discovered a possible alternate site for the facility, which might allow treatment of runoff from an additional storm trunk in Roeder/Chestnut. Our scope of work includes surveying, siting, and designing a stormwater treatment facility at one or the other location - whichever is selected by the City on the basis of our engineering analysis. Recognizing that the City has at this time budgeted construction funds for only the East Holly Street storm sewer, we will be cognizant of siting opportunities that support future phased construction. Our overall goal will be to stretch the City's budgeted stormwater dollars to treat the most existing runoff, and have the project constructed this calendar year. We are assuming that there will be minimal permitting efforts, as the City hopes to re-use one or more of the existing outfalls for the treated stormwater, and also hopes to have more permitting authority delegated to it from other agencies.

We propose to perform design phase surveying and engineering for the following amounts in general accordance with the tasks identified on the enclosed spreadsheets:

- Survey for Design - Not-to-Exceed \$5,612  
(On Call Services Agreement No. 2002-0110)
- Engineering Design - Not-to-Exceed \$50,100  
(On Call Services Agreement No. 2002-0108)

We will work very closely with you to keep all other relevant City departments apprised of the site options, impacts, opportunities, and schedule. In addition to me, a second point of contact will be Project Engineer Bill Hunter, P.E. Thanks for this opportunity.

Very Truly Yours,

WILSON ENGINEERING, L.L.C.

A handwritten signature in cursive script that reads 'Margaret Curtis'.

Margaret Curtis, P.E.  
Managing Member

Encl. Engineering and Surveying Scopes (2 pages)

**WILSON ENGINEERING, L.L.C. PROPOSAL**  
**CITY OF BELLINGHAM**  
**STORMWATER TREATMENT FOR HOLLY STREET OUTFALL(S)**  
**EAST SIDE OF WHATCOM CREEK**  
**Wilson Project 2003-005**

**Design Phase - Surveying Scope of Services**  
 Projected Time Frame: February 2003

Direct Costs	Design Tech	Chief Surveyor	Survey Tech	Conv. Survey Crew	Task Cost
	\$52	\$88	\$70	\$113	

**Preliminary Site Selection - Required either way**  
 Survey existing storm inverts in Holly and Roeder/Chestnut

**If conceptual engineering recommends Site A - Army Street**  
 Topographic site survey (incl. Field books/control in City format)  
 Boundary Survey

**Subtotal Site A - Army Street ROW**

**OR**

**Preliminary Site Selection - Required either way**  
 Survey existing storm inverts in Holly and Roeder/Chestnut

**If conceptual engineering recommends Site B - Maritime Heritage Park**  
 Topographic site survey (incl. field books/control in City format)

**Subtotal Site B - Maritime Heritage Park**

		2	8	8	\$1,640
	16	2	2	8	\$2,052
		2	12	8	\$1,920
					<b>\$5,612</b>
		2	8	8	\$1,640
	12	2	24	10	\$3,610
					<b>\$5,250</b>